

**CALL FOR UNISA AND ETDP-SETA INTERNSHIP
APPLICATIONS ARE HEREBY INVITED FROM THE FOLLOWING CATEGORIES:**

- UNISA AND ETDP-SETA invites unemployed South African citizens to apply for the 24-month Internship programme. These citizens should have **completed a UNISA qualification**, which is equivalent to NQF level 6 or higher.
- Age restriction: not older than 35 years.
- Students with disabilities are encouraged to apply
- Applicants should have no formal experience in the field of application.
- Applicants who were previously appointed at UNISA or any other organization will not be considered.
- The position reference and your UNISA student number must be accurately indicated on the portal.
- Applications for multiple positions must be submitted individually.
- Applicants must be **UNISA graduates in the required field of study**.

The University values diversity and inclusion, universal access and welcomes applicants from all backgrounds. For this Internship Programme, preference will be given to persons with disabilities, and appointments will be made in line with Unisa's Employment Equity Plan.



POSITION REF NUMBER AND LOCATION/ REGION	CONTACT PERSON	DEPARTMENT	MINIMUM QUALIFICATION REQUIRED	NO. OF POSITIONS
Muckleneuk	Mr. Khanyisa <u>Hobololo</u> <u>012 433 9543</u> and/or Mulanga Munyaradzi <u>0124339542</u>	Human Resources: Human Resource Development	NQF Level 6 or Higher in Human Resource Management	4
Muckleneuck	<u>Xoliswa Maggazana</u> <u>012 429 8280</u>	Human Resources: Employee Relations and Wellness Directorate	Diploma/ Degree in Human Resource/Labour Relations/ Labour law	2
Muckleneuk Florida	<u>Kagiso Maphoto</u> <u>0124293446</u>	Supply Chain Management	Bachelor's degree/National Diploma in Operations Management or Bachelor of Commerce in Public Procurement or Bachelor of Commerce in	3

			Supply Chain and Operations Management or Bachelor of Commerce in Financial Management or Bachelor of Commerce in Transport and Logistics	
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Competencies:

- Computer literacy in respect of office packages (Microsoft Office 365) and internet
- Good interpersonal relations and communication skills
- Ability to take initiative, work in a team under constant supervision
- The ability to prioritize, pay attention to details and go the extra mile
- Sense of commitment, responsibility, and punctuality
- Ability to work under pressure, and under strict deadlines
- Proficiency in English (verbal and written)
- Ability to maintain confidentiality
- Problem solving skills
- Time management
- Ability to work on multiple tasks simultaneously

Duration : **24 Months**
Assumption of duty : **17 August 2026**
Stipend : **R127 576.00 PA**
Closing date : **04 August 2026**
Enquiries : **HR contact person aligned to the position**

The link will only allow access to Unisa Students and graduates. To apply please click the following link: [Application form for SETA Internship programme 2026 – Fill out form](#)

You are required to attach the following documents on the applications process.

- Curriculum Vitae
- Certified copies (Not more than 6 months old) of South African ID, Matric Certificate, Academic Record and Unisa Completed Qualification.
- You are required to scan everything onto a single document and uploaded it.

NB: Only PDF format documents are accepted (No pictures and password-protected documents)

CORRESPONDENCE WILL BE LIMITED TO SHORT-LISTED CANDIDATES ONLY AND THEY ARE ALSO EXPECTED TO AVAIL THEMSELVES ON THE INTERVIEW DATES DETERMINED BY THE UNIVERSITY.
NB: RELOCATION WILL BE AT YOUR OWN EXPENSE

NB: BACKGROUND CHECKS WILL BE CONDUCTED FOR ALL SUCCESSFUL CANDIDATES

All applications should be submitted before 23:59PM on the closing date.

If you have not been contacted within 30 days after the closing date of this advertisement, please accept that your application was not successful.